

Field Work Plan – UAF Biology and Wildlife

This document must be completed by students seeking approval to do fieldwork without direct TA or instructor supervision. The course instructor is responsible for ensuring that students plan to work safely and have appropriately planned for any and all relevant hazards. The instructor must review student field procedures and must review and sign this document before work can begin. Copies of this document must be kept by the course instructor, students, course TA (if applicable), B&W Lab Manager, B&W Lab Supervisor. Students must bring a copy with them during fieldwork.

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Course Name and Number:			
Instructor:		Instructor Contact Information:	
TA (if applicable):		TA Contact Information:	
Students Involved – NOTE: Working alone in the field is not permitted, as it is not safe practice			
Name:	Contact Information:	Emergency Contact Name:	Emergency Contact Number:

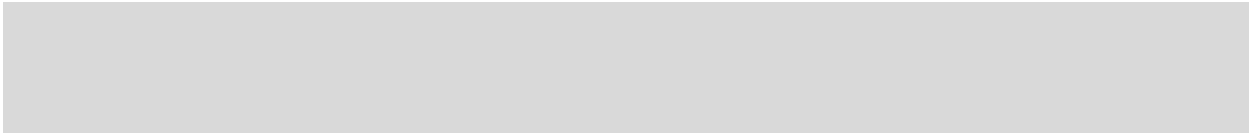
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or require emergency assistance. Attach maps or provide specific coordinates for your site and your routes to and from your site as needed.
Method of transportation to and from site(s) (e.g. personal vehicles, public transportation, bicycle, etc.):
Method of transportation at site(s) (e.g. walk/hike, showshoe, bicycle, etc.):

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<p>What hazardous weather conditions may be encountered?</p>	<p>How are you preparing to deal with the potential hazards (e.g. layered wicking clothing, waterproof outer layers, well insulated mittens and boots, sunblock, carry water bottles, emergency heat packs and warming blankets, etc.)?</p>
<ul style="list-style-type: none"> Ű extreme cold Ű extreme heat Ű sun Ű high winds Ű rapid changes in weather Ű others (list): 	
<p>Under what conditions will you reschedule your field work and notify your contact person of the change (e.g. extreme cold, high winds and drifting snow that could obscure paths, storms are predicted, road closures, trail closures, problem bear in the area, wildfires, etc.)? When will the weather forecast, fire activity, and wildlife activity be checked, and what is the appropriate source of information to check for each?</p>	

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I have reviewed the student field protocols and emergency plan and authorize them to work in the field as laid out in these documents. They have received training in the procedures they will carry out and on the proper use of equipment and materials they plan to use. I have discussed the potential hazards associated with their particular fieldwork with them, and have made sure they are aware of the hazards and have planned appropriately to avoid injury due to these hazards.

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Each participant is individually responsible for obtaining personal insurance that provides adequate coverage. The University of Alaska does not provide coverage for students on unsupervised outings. If you have questions about coverage, contact UAF's Risk Management Office.

I acknowledge my understanding that my personal insurance must cover me during field work and associated travel to and from my field site(s). This includes but is not limited to medical, vehicle, personal injury, and liability coverage. I accept responsibility for obtaining personal insurance and having my insurance information with me on the trip in the event of an emergency.

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I understand my responsibilities for working safely in the field. I will follow the established protocols, work safely, and use common sense in the field and during travel to and from the field. I agree to follow all relevant university, local, state, and federal policies, regulations and laws during fieldwork and while traveling to and from the field site(s). In addition, I release, discharge, and agree to defend and indemnify the UA, its agents, employees, Regents, officers, contractors and all other persons or entities associated with it (collectively referred to as "UA") from all claims and liability for any loss or damage incurred by me or caused, in whole or in part, by me which is in any way connected with my field work. I understand that in signing this document I surrender my right to make a claim or file a lawsuit against UA for personal injury or property damage, wrongful death, or otherwise, except in cases of intentional wrongs or the recklessness of UA.

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