

- SafetyCulture
  - In caseof evacuationwe will meet at the west entranceto the Museum.
  - DepartmentEmergencyActionPlan



## • FY14BudgetUpdate

- JulieQueen- OMB
- AccountsPayable
  - LynnWrightsman OFA
  - \$4.1Min uncommittedencumbrances
  - Sendencumbrancdiquidation requests to KathyJeffords A/P

## • FY13ProcurementDeadlines

- Purchasesgreaterthan \$50Kby April 12,2013
- Purchasesbetween\$5Kand\$50KbyMay3,2013
- Purchasesinder\$5Kby June7, 2013
- Changeordersby June7, 2013
- LPOfor in stockitems only by June30, 2013 CallNumbersby June30, 2013





